



Board of Governors of the City of London School

Date: WEDNESDAY, 14 NOVEMBER 2012

Time: 11.30 am

Venue: CITY OF LONDON SCHOOL - QUEEN VICTORIA STREET

Members:

Deputy Dr Giles Shilson (Chairman)	Lord Levene of Portsoken
Deputy Revd Stephen Haines (Deputy Chairman)	Deputy Edward Lord
Deputy John Bennett (ex-officio)	Christopher Martin (co-opted)
Deputy Billy Dove	Deputy Joyce Nash
Marianne Fredericks	Dame Mary Richardson (co-opted)
William Hunt	Ian Seaton
Alderman Sir Paul Judge	Deputy Robin Sherlock
Peter Leck	Alderman John White (ex-officio)
Ronel Lehmann (co-opted)	Prof. Whitehouse (co-opted)

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Lunch will be served at the conclusion of the meeting.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **DECLARATIONS BY GOVERNORS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**

3. **MINUTES**

To agree the public minutes and summary of the meeting held on 10 October 2012 (copy attached)

For Decision
(Pages 1 - 8)

4. **CRIMINAL RECORDS BUREAU CHECKS FOR MEMBERS**

Joint report of the Town Clerk and the Director of HR (copy attached).

For Decision
(Pages 9 - 14)

5. **PRESENTATION FROM THE COMMANDER OF THE CCF - STEPHEN JONES**

The Commander of the CCF to be heard.

For Information

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

8. **EXCLUSION OF THE PUBLIC**

To consider the resolution excluding the Public in respect of those items containing exempt information:-

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No</u>	<u>Exemption Paragraph(s)</u>
9	2, 3 & 4
10	1, 3 & 4
11	1 & 3
12	1
13	-
14	-

Part 2 - Non-Public Agenda

9. NON-PUBLIC MINUTES

To agree the non-public minutes of the meeting held on 10 October 2012 (copy attached).

For Decision
(Pages 15 - 16)

10. REPAIRS AND MAINTENANCE AND IMPROVEMENTS FUND

Joint report of the Chamberlain, the Headmaster of the City of London School and the City Surveyor (copy attached).

For Decision
(Pages 17 - 26)

11. REVENUE BUDGET 2012/13 AND 2013/14

Joint report of the Chamberlain and the Headmaster of the City of London School (TO FOLLOW).

For Decision

12. HEADMASTER'S REPORT

Report of the Headmaster of the City of London School (copy attached).

For Information
(Pages 27 - 42)

13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

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Agenda Item 3

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL Wednesday, 10 October 2012

Minutes of the meeting of the Board of Governors of the City of London School held at City of London School, Queen Victoria Street, EC4V 3AL on Wednesday, 10 October 2012 at 11.00 am

Present

Members:

Deputy Dr Giles Shilson (Chairman)
Deputy Revd Stephen Haines (Deputy Chairman)
Deputy Billy Dove
Marianne Fredericks
William Hunt
Ronel Lehmann
Deputy Edward Lord

Deputy Joyce Nash
Dame Mary Richardson
Ian Seaton
Deputy Robin Sherlock
Alderman John White
Prof. Whitehouse

Officers:

John Barradell
Gemma Stokley
Sarah Roberts

Steven Reynolds
Sarah Port
William Heller
David Levin
Gary Griffin
Phillip Everett

- Town Clerk and Chief Executive
- Town Clerk's Department
- Committee & Members Services Assistant
- Chamberlain's Department
- Chamberlain's Department
- City Surveyor's Department
- Headmaster, City of London School
- Second Master, City of London School
- Director of Finance, City of London School

CHAIRMAN'S WELCOME

The Chairman, on behalf of the Board, welcomed the new Town Clerk and Chief Executive of the City of London, John Barradell, to his first CLS Board meeting. He went on to welcome Alderman John White to his first meeting in his new, ex-officio, capacity as Chairman of the Board of Governors of the City of London School for Girls.

1. APOLOGIES

Apologies for absence were received from Deputy John Bennett (ex-officio), Christopher Martin (co-opted), Lord Levene of Portsoken (co-opted) and Peter Leck.

2. DECLARATIONS BY GOVERNORS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. **MINUTES**

The public minutes and summary of the meeting held on 19 June 2012 were approved and agreed as a correct record.

MATTERS ARISING

Headmaster as Chair of the Local Governing Body of ARK Bentworth Primary Academy (page 7) – The Chairman reported that the Headmaster had now taken over as the Chairman of the Bentworth Primary Academy and would report on this in greater detail later on in the meeting.

School Cleaning (page 9) – In response to questions, the Second Master was pleased to report that cleaning standards were continuing to improve following weekly meetings with the Supervisor. He went on to state that there was, however, an on-going concern as to the number of cleaners who came into work each day with 3-4 often absent.

The Director of Finance stated that the company were expected to deliver a certain quality of cleaning and felt that 24 cleaners was adequate for this. The School, on the other hand, would like to see numbers increase. Governors were informed that the Guildhall were sympathetic to this view and were following up the matter.

In response to further questions, Governors were informed that both CLS and CLSG were on a shared contract for cleaning services under the City's new 'PP2P' programme.

4. **RESOLUTION OF THE POLICY AND RESOURCES COMMITTEE RE: MILLENNIUM BRIDGE AREA ENHANCEMENT PROJECT**

The Board considered a resolution of the Policy & Resources Committee of 5 July 2012 concerning proposed enhancements to the Millennium Bridge area and a suggestion that there had been a decision by the Projects Sub Committee to refer this matter back to the Streets and Walkways Sub Committee. The resolution stated that this had not been the case and that the project had, instead, been referred back to Officers for further information.

A Governor, also a member of the Streets and Walkways Sub Committee, reported that the project had now been presented to the Sub Committee for a second time and separated into part A and part B. She reported that the riverside works now covered under 'Part A' had been approved but that the works on the walkway area (Part B) were presenting an issue. Members of the Streets and Walkways Sub Committee had been presented with two options on the walkway, one being to re-use and relay the current pavement at a cost of £350,000 and one being a 'clean up' and repair of the current area. Whilst Streets And Walkways Sub had been supportive of relaying the paving in this area, the Projects Sub Committee had since decided that a trial 'clean up' of the area should take place and be monitored.

A Governor reiterated his comments made at the last Board meeting as to the 'mission drift' of the Project Sub Committee but recognised that this issue was

no longer of concern to the School unless the works were to present issues in terms of noise and disruption.

In response to a question, Governors were informed that, whilst planting was proposed for the riverside area, it was intended that the walkway from the Millennium Bridge towards St Paul's would be kept as a 'clean line' in order to keep people moving through this area.

Finally, it was confirmed that the School would be consulted as to the works timetable in order to minimise disruption.

RECEIVED.

5. THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL SCHOLARSHIPS & PRIZES FUND - 2011/12 REPORT AND FINANCIAL STATEMENTS

The Board received a report of the Chamberlain providing Governors with a copy of the 2011/12 report and Financial Statements for the City of London School Bursary Fund incorporating the City of London School Scholarships & Prizes Fund.

Governors were informed that this was the first year that these accounts had been amalgamated following the Charities Review.

The Chairman drew Governors' attention to the fact that the School's assets currently included approximately £660,000 'in hand'. He went on to state that, with annual expenditure under £100,000, it would seem sensible to invest £500,000 of this in the City Corporation's Charities Pool which would generate a higher return. Governors agreed unanimously with this proposal.

RESOLVED – That, the Board recommend to the Chamberlain that £500,000 of the cash 'at bank and in hand' from the City of London School Bursary Fund incorporating the City of London School Scholarships & Prizes Fund be invested in the Corporation's Charities Pool.

6. CITY OF LONDON SCHOOL EDUCATION TRUST - 2011/12 REPORT AND FINANCIAL STATEMENTS

The Board received a report of the Chamberlain providing Governors with a copy of the 2011/12 report and Financial Statements for the City of London School Education Trust (charity number: 1118571).

The Chairman explained that the Fund currently held the residue of the Winterflood donation to construct the School's theatre. The Director of Finance, CLS, reported that the remainder of the fund was now being spent on items for the theatre and confirmed that Mr Winterflood was being kept informed of this.

Governors were informed that it had been agreed with the Charity Commission that the School's Education Fund would be held open in order to receive any future donations of this kind.

RECEIVED.

7. REVENUE OUTTURN 2011/12

The Board received a joint report of the Chamberlain and the Headmaster of the City of London School comparing the 2011/12 revenue outturn for the City of London School with the final agreed budget for the year.

The Chamberlain summarised by reporting that this year had seen an increase in net income of £40,000 (due, in the main, to an increase in registration fee income) and that expenditure had been as budgeted.

Governors re-iterated that the accounts presented to the Board were 'unintelligible'. It was suggested that, in future, they be presented in City's Cash format with income detailed first followed by expenditure.

RECEIVED.

8. HEADMASTER'S REPORT

The Board received a report of the Headmaster of the City of London School relative to various School matters including Public Examination Results, University Places for Leavers, The School Roll and the 2011-12 Charity Appeal.

Public Examination Results

The Headmaster was pleased to report that this year's A/AS results had been the best the School had ever received.

Governors wished to place in record their congratulations to all staff and students on this enormous success.

The Headmaster reported that this year's cohort were not expected to perform on the same level given that they were a smaller year group and of a lower ability range.

University Places for Leavers 2012

The Headmaster reported that over 90% of leavers were expected to enter Russell Group Universities. Governors were informed that 29 students had gained Oxbridge places (a School record) and 8 were due to join Medical Schools.

In response to a question, the Headmaster stated that, generally speaking, many more leavers were now choosing to undertake 'in-house training' or apprenticeship schemes following the increase in University tuition fees. He highlighted that many accountancy firms had now 'stepped up' their School Leavers programmes.

In response to a second question, the Headmaster stated that, whilst the School had considered the IB programme, they had decided against its introduction as it was felt that it did not allow pupils to go into sufficient depth in certain subjects. Governors were also informed that 'Further Maths' was not an option at IB.

Finally, the Headmaster reported that overseas Universities were increasingly targeting Independent School pupils who did not achieve the 'AAB' results required by many of the Russell Group Universities.

Scholarships awarded

In response to a question, the Headmaster reported that, in terms of Bursaries, most seemed to come from the 'Tower Hamlets' and 'Peckham' areas. He reiterated that eligible pupils could apply from any area.

Governors Briefing from the Head of Economics – Mr. Lionel Redit

Governors received a briefing from Mr Lionel Redit, the School's Head of Economics. Mr. Redit outlined the work of his Department and highlighted the increasing popularity of Economics at A/AS Level.

During his briefing Mr. Redit made the following points:

- The Department now had its own 'base' within the School and consisted of three staff at present;
- From 1985-99, 52% of pupils achieved an A-B grade in Economics at A Level, since 2000, 87% were now achieving these grades;
- Economics revision classes were made available to pupils at lunchtime;
- Various initiatives such as 'Young Enterprise' and 'Dragons Den' were organised by the Department;
- Visits to institutions such as Lloyds, the Bank of England, the Metal Exchange and the Baltic Exchange had recently taken place;
- This year, a trip to New York had been scheduled;
- Key speakers such as Norman Lamont and Jim O'Neill of Goldman Sachs had been invited to address pupils in the past;
- iPads were currently being trialled within the Department;

In response to a question regarding the increasing popularity of Economics within the School, Mr Redit stated that he believed that it was currently the most relevant subject within the Sixth Form Curriculum.

In response to a further question, Mr Redit stated that it often made the first year of an Economics degree simpler if a student had studied the subject at A Level. He went on to report that some universities now required A-Levels in Maths and Further Maths from students wanting to read Economics.

School Roll – September 2012

The Headmaster reported that there were currently 922 on the school roll – the second highest the School had ever had.

Sports Report 2011-2012

Governors commented on this year's impressive sports report which were particularly pleasing given that CLS generally saw itself as a 'non-sporty' School.

Charity Appeal 2011-12

The Headmaster reported that the total raised by the School for the Great Ormond Street Hospital was £64,311 which was the biggest amount any School had ever raised for the Charity. Governors were informed that the incredible amount raised had recently been reported in both 'City AM' and 'The Evening Standard'.

Rodney FitzGerald deceased

The Board noted the very generous donation from former Governor Rodney FitzGerald. The Finance Director, CLS, reported that a total of £135,000 had been received to date and that it had been indicated that a smaller amount was set to follow. He stated that the School were extremely grateful for this donation and had written to thank the executors.

Primary School Academies

The Headmaster reported that he was now Chairman of Governors at the Bentworth Academy in White City. He went on to report that three of the Governors were former pupils of the City of London School.

The Headmaster reported that his first Governors meeting had been very encouraging and that the new Senior Management Team at the Academy were slowly getting to grips with things. Finally, he reiterated that he had taken up this position in a personal capacity and that there was therefore no reputational or financial risk to the City of London.

The Chairman, on behalf of the Board, congratulated the Headmaster on his work in this area to date.

International Boys School Coalition (IBSC)

The Headmaster reported that he had now been made Vice Chairman (Europe) of the IBSC. He went on to report that the IBSC's membership had increased recently and that they would be hosting three conferences this year looking at issues relating specifically to the education of boys.

The Sutton Trust

The Headmaster reported that he and the Chair of the Sutton Trust (Sir Peter Lampl) were leading a drive to encourage Government to 'open up' Independent day Schools to working class students. He reported that, to date, 44 independent school Heads had signed a letter to 'The Times' on this matter. The Headmaster reported that this would be a long-term campaign but may appear on the manifesto for the next election.

A Governor questioned whether this might lead to a flight of parents who could afford to send their children to independent day schools as this had been the case previously when similar initiatives had been launched. She stated that the concern amongst some parents was that this could lead to a change in culture at the Schools involved. The Headmaster stated that an adequate 'mix' of pupils would be maintained and added that, if all Independent schools were to sign up to this approach, 'flight' would not be an option for parents.

Guest Speaker – Lord Bilimoria

The Headmaster reported that Lord Bilimoria, Chair of the Government's Anglo-Indian Trade Committee, would be speaking at the School early next week. He extended an invitation to all Governors to attend this event. It was hoped that the School would launch a partnership with a prestigious Indian Boarding School on the back of this event with CLS 'old boys' and old boys of the Indian Boarding School also 'linked up' in the future.

Governors wished to place on record their support for and recognition of all of the Headmaster's work in continuing to 'push boundaries' and to act as a real 'standard bearer' for education.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Lord Mayor's Show

A Governor wished to place on record his thanks to the School for providing a band to play in this year's Lord Mayor's Show. He reported that 25 musicians in full CCF uniform would be playing this year.

11. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<u>Item No</u>	<u>Exemption Paragraph(s)</u>
12	1, 2, 3 & 4
13	3
14	-
15	-

12. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 19 June 2012 were approved and agreed as a correct record.

13. **OUTLINE OPTIONS APPRAISAL - IMPROVEMENTS TO THE SCHOOL'S UPPER PLAYGROUND**

The Board considered and approved a report of the Headmaster of the City of London School providing Governors with an Outline Options Appraisal for improvements to the School's Upper Playground.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions in the non-public session.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business raised in the non-public session.

The meeting ended at 12.20 pm

Chairman

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Agenda Item 4

Committee(s):	Date(s):	Item no.
Community and Children's Services Committee Board of Governors of the City of London School Board of Governors of the City of London School for Girls Board of Governors of the Guildhall School of Music and Drama Board of Governors of the City of London Freeman's School	8 th November 2012 14 th November 2012 16 th November 2012 19 th November 2012 30 th November 2012	
Subject: Criminal Records Bureau Checks for Members	Public	
Report of: Town Clerk and the Director of HR	For Decision	
<p><u>Summary</u></p> <p>A report was presented to all affected Committees and Boards and the Policy and Resources Committee during late 2011 proposing, at the request of members, to introduce a Criminal Records Bureau (CRB) re-checking process for relevant members (every 4 years from the date of first election to a relevant Committee/Board). When the report was presented at the Court of Common Council in January 2012, officers were asked to consider the potential impact of the Protection of Freedoms Bill on the CRB checks process. The Bill was enacted in April 2012 and the Home Office has now issued guidance on the changes, enabling us to report back with a revised proposal.</p> <p>This report has been approved by the Policy and Resources Committee, (October 2012) and it is now being presented to all affected committees for approval/comment before being resubmitted to the Court of Common Council.</p> <p>The changes to the national disclosure regime brought about by the Protection of Freedoms Act, mean that checks and re-checks on members should now be carried out where they have relevant contact with children and vulnerable adults, and not simply by virtue of their membership of a previously relevant Board of Committee.</p> <p>Recommendations</p> <ol style="list-style-type: none"> i. That the Board / Committee notes the fact that legislation now requires a CRB check be carried out on any Member whose work with children or adults (through the City of London Corporation) meet the relevant criteria. Automatic checks for all members of previously relevant Committees and Boards would, therefore, cease. ii. That the Board / Committee agrees an annual review and self-declaration 		

process should be introduced to ensure relevant Members who are eligible for checks are identified.

- iii. That re-checking is introduced for members requiring an initial check, but only at the point when the streamlined national process goes live. Updating checks will then be made every 4 years from the point at which a check was first required and disclosure checks repeated only where required.

Main Report

Background

1. A report was presented to all affected Committees and Boards and the Policy and Resources Committee during late 2011 proposing, at the request of members, to introduce a CRB re-checking process for relevant members (every 4 years from the date of first election to a relevant Committee/Board). When the report was presented at the Court of Common Council in January 2012, officers were asked to consider the potential impact of the Protection of Freedoms Bill on the CRB checks process. The Bill was enacted in April 2012 and the Home Office has now issued guidance on the changes, enabling us to report back to P&R Committee with a revised proposal. This report has been approved by the Policy and Resources Committee, (as the referring Committee, in October 2012) and it is now being presented to all affected committees for approval/comment before being resubmitted to the Court of Common Council.

Current Position

2. The Safeguarding Vulnerable Groups Act 2006 sets out that a) members of the governing body of an educational establishment and b) members of a local authority involved in discharging any education or social services functions are subject to enhanced Criminal Records Bureau (CRB) checks.
3. Enhanced CRB checks are currently carried out on Members who sit on the Board of Governors for the three independent schools, the Guildhall School of Music and Drama and the Community and Children's Services Committee; as they are elected. Periodic repeat checks for Members who continue either on one Committee/Board or transfer to other relevant committees with no break in membership are not currently undertaken.
4. The changes introduced by the Protection of Freedoms Act 2012 are (in summary of the relevant sections):
 - a. New definitions of 'regulated activity' in relation to children and adults; the repeal of ISA registration and monitoring, controlled activity, and additional information provisions; and the introduction of a minimum age of 16 for checks. Other changes include a more

- rigorous relevancy test for locally held and released police information for enhanced CRB checks; and a right to review the information contained in a CRB disclosure for applicants before the organisation sees it; the provision of statutory guidance on what ‘supervision’ of children means; and some changes to barring criteria.
- b. Membership of certain local authority committees and governing bodies of educational establishments is currently a “regulated activity” under the Safeguarding Vulnerable Groups Act 2006. The Act removes these functions from the scope of ‘regulated’ activity, as part of a considerable reduction in the scope of the scheme, but imposes a duty to check out checks where relevant ‘regulated’ or ‘supervised’ activity is undertaken. Where relevant, the check will provide organisations with information about whether an individual is barred from working in regulated activity with children and vulnerable adults.
 - c. From 2013; there is a simplified arrangement which combines the work of the Criminal Records Bureau (CRB) and Independent Safeguarding Authority (ISA) into the Disclosure and Barring Service (DBS). Checks will be portable and there will be an updating process for checking if any changes have occurred since the original certificate was provided. If changes have occurred, a new disclosure can be requested.
5. The Home Office recently confirmed that the first phase of changes, including the removal of the statutory position checks, would come into force in September 2012. There are no new member appointments affected, so the practical position in relation to Members remains unaffected in the short term, and this report allows a policy to be put in place for the future.

Proposals

6. From September 2012 there is no longer any legal duty to make enhanced criminal record checks on Members simply by virtue of their appointment to a relevant Committee or Governing Body. However, there is a duty to carry out enhanced CRB checks where Members otherwise meet the criteria for ‘regulated’ activity (the criteria relate to type, regularity and place of interaction) or ‘supervised’ activity (the criteria relate to supervision arrangements such as who is supervising, and the regularity and reasonableness of supervision). Those engaged in ‘regulated’ activity or carrying out ‘supervised’ paid work in a specified place (including schools) will need an enhanced CRB check along with a check of the relevant ISA Regulated Activity Registers (sometimes referred to as the ‘barred lists’). Those carrying out other ‘supervised’ activity, (such as supervised voluntary work in schools) will require a check under a new category of ‘Police Act 1997’ Disclosure; which is an enhanced check, but without searches of the barred lists. This is the category Members will most likely fall under.

7. The proposal is, therefore, only to check members who meet the new criteria by virtue of the nature of their work on behalf of the City Corporation a) giving them supervised or regulated access to children and/or b) engaging them in relevant activities in relation to adults. This would be achieved through both self-declaration and the relevant school or department reviewing annually to see if any Members will be likely to meet either of the two sets of criteria (clearly if it becomes apparent at any point that they are meeting the criteria, then a check should be actioned immediately). The Schools and relevant departments have been consulted on this and are content that this process can be managed. Full guidance on the definitions will be made available and the schools /departments and Corporate HR will be able to advise members on whether they are likely to require a check, and if so, at what level.
8. This approach reduces the administrative burden and bureaucratic process, is consistent with Government expectations, and ensures we are confident in meeting the CRB eligibility criteria (the CRB has the power to remove a body's registered status if they continually submit ineligible checks).
9. In relation to the options for re-checking, the legislation introduces an Updating Service whereby once an original certificate has been issued it will be possible to check with the CRB whether there have been any changes to a person's record since that time (maximum frequency annually). If there has been a change then a new disclosure check can be applied for to update the disclosure information available. If not, the organisation can assume there has been no change in the record and will not need to request a new certificate. This process has been introduced to vastly simplify re-checking and reduce associated costs; however, there are no statutory requirements for re-checks or Government recommendations as to the frequency of re-checks. There has been no implementation date agreed for this process but it is timetabled for 2013. Costs for the Update Service have not yet been published but the Home Office have said it will be significantly cheaper than a full check (current estimates are at least 75% cheaper). Portability of checks will also come into effect at that time, and is another measure that will reduce the number of checks needed to be carried out on each person where they have multiple relevant roles across different organisations.
10. It is recommended that re-checking against the Update Service is undertaken for members that qualify for checks under the new definitions, but only at the point when the national service goes live to ensure the process is as efficient as possible. This would take the form of an update request every 4 years, in line with the original proposal agreed by the relevant Committees and Boards. Applications for new CRB disclosures will only be made where the update notification indicates there is a change to the record. Members will be given guidance on this

process and advance notice of the date of introduction when it becomes available from the Home Office.

11. As this matter was referred back by the Court, this report went to Policy and Resources Committee first. It was agreed that the relevant Committees and Boards be advised and consulted on the proposals for identifying eligible Members and re-checking before a report is put back to the Court of Common Council with a final recommendation. It is proposed that any minor adjustments be delegated to the Town Clerk, in conjunction with the Chairman and Deputy Chairman of the Policy and Resources Committee.
12. If this proposal is agreed, a short guidance note for members would be produced on the disclosure process, criteria and expected standards.

Corporate & Strategic Implications

13. This proposal fits with the efforts to reduce bureaucracy but still maintains our commitment to managing a disclosure and barring process consistent with Government expectations.

Implications

14. The financial implications are minor as costs were small in the first place (a maximum of £3,700 for initial checks). There will be a smaller number of initial checks required and update checks will be significantly cheaper (and only undertaken ever 4 years); so we are likely to see costs reduce and certainly not increase. In order to manage risk, those members with relevant contact with children and vulnerable adults will still be checked, and this approach is in line with Government expectations.

Conclusion

15. In order to implement the changes to the national disclosure regime brought about by the Protection of Freedoms Act, checks and re-checks on members should now be carried out where they have relevant contact with children and vulnerable adults.

Background Papers:

- Report of the Policy and Resources Committee to the Court of Common Council – ‘Member Criminal Record Bureau Re-Checking’ of 19th January 2012.
- Report to Policy and Resources Committee – ‘Member Criminal Record Bureau Re – Checking’ 10th November 2011.

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Agenda Item 9

By virtue of paragraph(s) 2, 3, 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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Agenda Item 10

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of the Local Government Act 1972.

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of the Local Government Act 1972.

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Agenda Item 12

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of the Local Government Act 1972.

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